



BUILDERMASTER RENOVATION TIMELINE TEMPLATE

YOUR PROJECT ROADMAP TO SUCCESS

Project Name:: _____

Property Address: _____

Target Completion Date:: _____

THE 3 QUESTIONS METHOD

Primary Goal of Renovation:

Total Budget Allocation:

Key Stakeholders:

Primary Contact:

Designer/Architect:

General Contractor:

Specialists:

PHASE 1: FINAL TOUCHES & COMPLETION

Target Dates: _____

Tasks:

- ☐ Final cleaning
- ☐ Furniture installation
- ☐ Finishing details (hardware, accessories)
- ☐ Final inspection
- ☐ Punch list completion

Key Dependencies: All previous phases must be complete

PHASE 2: INTERIOR FINISHING

Target Dates: _____

Tasks:

- ☐ Paint/wallpaper
- ☐ Trim and moldings
- ☐ Flooring installation
- ☐ Cabinet installation
- ☐ Countertop installation
- ☐ Fixture installation
- ☐ Appliance installation

Key Dependencies: Mechanical/electrical/plumbing rough-ins complete

PHASE 3: MECHANICAL, ELECTRICAL & PLUMBING

Target Dates: _____

Tasks:

- ☐ Electrical rough-in
- ☐ Plumbing rough-in
- ☐ HVAC installation
- ☐ Inspections
- ☐ Insulation installation
- ☐ Drywall installation
- ☐ Drywall finishing

Key Dependencies: Framing complete and inspected

PHASE 4: STRUCTURAL WORK & FRAMING

Target Dates: _____

Tasks:

- ☐ Demolition
- ☐ Foundation work (if applicable)
- ☐ Framing
- ☐ Window/door installation
- ☐ Roofing (if applicable)
- ☐ Exterior siding (if applicable)
- ☐ Rough-in inspections

Key Dependencies: Permits approved

PHASE 5: PLANNING & PREPARATION

Target Dates: _____

Tasks:

- ☐ Finalize design plans
- ☐ Select materials
- ☐ Obtain estimates
- ☐ Hire contractors
- ☐ Secure permits
- ☐ Order materials with long lead times
- ☐ Set up temporary living arrangements (if needed)

Key Dependencies: None - this is where you begin

CRITICAL DECISION DEADLINES

List decisions that must be made by specific dates to avoid delays:

Material Selections Due:

Cabinet Order Deadline:

Appliance Selection Deadline:

Fixture Selection Deadline:

Flooring Selection Deadline:

BUFFER PERIODS

Include buffer time between major phases to accommodate unexpected delays:

Buffer after demolition:

days

Buffer after rough-ins:

days

Buffer before final completion:

days

CONTRACTOR SCHEDULE

[illegible]

CONTRACTOR SCHEDULE

Contractor Name	Contact Info	Scheduled Dates	Payment Schedule

WEEKLY PROGRESS TRACKING

Week of:

Planned Activities:

Actual Progress:

Issues/Delays:

Action Items:

WEEKLY PROGRESS TRACKING

Phase	Estimated Cost	Actual Cost	Variance
Phase 1:			
Phase 2:			
Phase 3:			
Phase 4:			
Phase 5:			
Phase 6:			
Phase 7:			

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